

COACH TRAVEL RISK ASSESSMENT

Assessment carried out by: James Vallance, Commercial Manager

Date assessment was carried out: 19/07/21

Date of next review: 16/08/2021

Potential hazards & Outcomes	Existing Controls	Current Risk Rating Low (1) Medium (2) High (3) Extreme (4)	New and Amended Controls	Official Government Guidelines Achieved Yes/No
COVID-19 TRANSMISSION – VEHICLE SANITISING	Daily vehicle ‘fogging’ using anti-viral and anti-bacterial solutions. All vehicles will have at least one treatment in any 24-hours of vehicle operation. Anti-bacterial wipes/sprays issued to all vehicles to ensure all touch points are cleaned throughout the day (driver use). All flooring surfaces mopped daily using high-grade detergent.	Low (1)	Daily task to ensure Hand Sanitiser station topped up.	YES Above and beyond current guidelines.
COVID-19 TRANSMISSION – VEHICLE INTERNAL VEHICLE CHECKS	An official Company stamp in the driver defect book confirms all sanitising has taken place before vehicle departs its depot.	Low (1)	Monitor.	YES Above and beyond current guidelines.
COVID-19 TRANSMISSION – ANTI-BACTERIAL	All vehicles issued with antibacterial wipes to ensure touchpoints and	Low (1)	Daily vehicle checks to ensure a full supply of	YES

WIPING THROUGHOUT THE DAY	exposed surfaces are cleaned throughout the day.		wipes/sprays available.	
COVID-19 TRANSMISSION – DRIVER HEALTH AND SAFETY	Daily temperature tests to ensure our staff are not suffering with any symptoms of Covid-19. A daily sheet records all information and is filed. Management check verbally with every driver that no symptoms have been felt. Regular Lateral Flow Testing (LFT) of staff also being undertaken in defined area of Company premises. If positive, staff member externally re-tested and required to follow Government advice on self-isolation if positive result received.	Low (1)	Drivers sent for Covid test if displaying symptoms/feeling unwell/fail. Lateral Flow Testing (LFT).	YES Above and beyond current guidelines.
COVID-19 TRANSMISSION – PPE (Staff)	Face shield, face masks, gloves, hand sanitiser, waste bag supplied by the Company.	Low (1)	Daily vehicle checks to ensure a full supply of appropriate PPE available.	YES Above and beyond current guidelines.
COVID-19 TRANSMISSION – DRIVER VENTILATION	Electric operated window to allow free flow of air to enter the vehicle. Ventilation and air flow should be consistently flowing through the vehicle. Entire coach fleet has fully-maintained air conditioning systems, serviced annually and cleaned at every vehicle safety inspection. Daily ‘fogging’ also ensures the coach environment is fairly low risk.	Low (1)	None.	YES
COVID-19 TRANSMISSION – PASSENGERS WHO MAY FEEL UNWELL	Passengers not allowed to travel if they have symptoms of Covid-19 or have been required to self-isolate following a positive Covid test or contact from NHS Test & Trace.	Medium (2)	Current risk assessed as Medium (2) in light of current government guidelines. Continue to react to latest	YES

			government guidelines. Update assessment on a regular basis.	
COVID-19 TRANSMISSION BETWEEN PASSENGERS DUE TO CLOSE CONTACT WHILST BOARDING/ALIGHTING COACH	Passengers are recommended to wear a face covering (except if medically or age exempt) when boarding/alighting. Hand Sanitiser Station and associated signage located at entrance to vehicle and all passengers encouraged to use this when boarding and alighting. Passengers requested to follow driver instruction in respect of boarding/alighting procedures (eg fill from the back of the coach first).	Medium (2)	Current risk assessed as Medium (2) in light of current government guidelines. Continue to react to latest government guidelines. Update assessment on a regular basis.	YES
COVID-19 TRANSMISSION BETWEEN PASSENGERS DUE TO CLOSE CONTACT WHILST ON JOURNEY	Passengers are recommended to wear a face covering (except if medically or age exempt) throughout journey.	Medium (2)	Current risk assessed as Medium (2) in light of current government guidance. Continue to react to latest government guidelines. Update assessment on a regular basis.	YES
COVID-19 TRANSMISSION – SEATING CAPACITY	All seats may be used.	Medium (2)	Vehicles return to operational maximum passenger capacity.	YES
COVID-19 TRANSMISSION – LUGGAGE/PERSONAL POSSESSIONS	Passengers must only handle their own luggage/personal possessions. Driver may request that passengers remove their own luggage from the vehicle hold.	Medium (2)	Advise all boarding passengers that their luggage is their responsibility.	YES

<p>COVID-19 TRANSMISSION – LITTER ON VEHICLE</p>	<p>Removal of all waste bins from vehicles. Passengers are required to remove all waste from the vehicle. Driver issued with a plastic waste bag for their own use to dispose of masks/gloves/wipes.</p>	<p>Medium (2)</p>	<p>Advise all boarding passengers of responsibility to remove all waste from vehicle.</p>	<p>YES</p>
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